



## GRANTING GUIDELINES

P.O. Box 249, Mitchell, SD 57301

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### A. SUPPORTING DOCUMENTS:

1. Proof that organization is incorporated as a non-profit organization to which contributed income is fully exempt under Federal and State law:
  - a. Articles of Incorporation or Constitution and By-Laws must be submitted except for current member agencies.
  - b. Proof exempting your agency from Federal Income Tax under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3) (or other IRC provision) must be submitted except for current member agencies.
2. Copy of the 501c (3) tax exempt ruling letter from the IRS if applicable
3. Evidence of approval of this Grant Application by your governing Board
4. Board of Directors Roster
5. Grant requests of \$1,000 or more must include a copy of the last two years' Annual Reports, a recent independent financial audit, if available, and a most recent month's financial statement.

### B. GRANT MAKING FOCUS:

The Sam F. Weller Family Foundation Fund is established for charitable purposes(s) and to make grants in the Mitchell South Dakota area for the following:

- Programs which promote or enhance economic development
- Programs which address the underlying cause of specific problems of the community rather than those which deal with the symptoms of these problems; programs which work to bring about social changes which advocate for the rights of disadvantaged people or which are preventive in nature
- New, innovative programs which require start-up funds in order to begin to address emerging needs
- Community studies, programmatic research, original artistic works or other types of projects to assist with the following:
  1. Help citizens understand their problems and options
  2. Foster the refinement of public policy
  3. Encourage inter-institutional coordination and cooperation
- Established organizations that continue to be relevant to the needs of the community in order to help these groups with the following:
  4. Respond to a crisis within an organization
  5. Develop more effective methods and programs to address changing problems
  6. Improve administration and/or financial effectiveness
  7. Reach out to new clients
- Educational programs which will benefit the work of local community service organizations
- Physical projects or capital or construction drives for charities, particularly those projects which foster economic development or deal with problems in the community
- Low priority given for ongoing operational support and elimination of an organization's deficit
- No grants shall be provided for endowments, political advocacy projects, telephone solicitations, or national fund-raising efforts.