

BRITTON AREA FOUNDATION GRANTMAKING GUIDELINES

The following are some of the criteria that the Britton Area Foundation Board of Directors will use in awarding grants. Please use this as a guideline to determine the eligibility of your proposed project for funding by the Britton Area Foundation.

1. **VOLUNTEERISM:** Projects that involve significant and continuous volunteer support will be considered more favorably over projects with paid staff. BAF feels that it shouldn't be the sole source of support for any project, and may make awards contingent on proof that there are other sources of funding. The grant may also be in the form of a challenge, to be met dollar for dollar by other sources.
2. **DISCRIMINATION:** Applications from agencies offering services exclusively to one gender, age group or race will be closely scrutinized for discriminatory practices. Funding will be based on the needs of the individuals being served.
3. **INNOVATION:** Our goal is to fund a mix of ongoing and established projects, as well as innovative projects that address existing community needs.
4. **FUND DISTRIBUTION:** Disregarding advised funds designated for specific communities or purposes, the remainder will be distributed to best meet the needs of the area served. Grants will be awarded by the Board of Directors of the Britton Area Foundation based on their evaluation of the applications that are submitted.
5. **PROJECT LONGEVITY:** Some projects seeking funding may be ongoing from, while others begin and end in the same calendar year. Projects for multi-year funding are encouraged, but there will be no promise of funds made available in future years.
6. **SEED GRANTS:** If start-up funds are requested, they will be more favorably looked on if there is supporting evidence indicating a need for the project, support for the project, and the ongoing probability of its success.
7. **TECHNICAL ASSISTANCE:** Consultants and technical assistance will be funded if they are integrally related to accomplishing the project's objectives.
8. **LOANS:** No loans will be issued by the Britton Area Foundation.
9. **PUBLIC/PRIVATE:** The Board will concentrate on funding public non-profit corporations, but not to the exclusion of organizations that meet grant guidelines.
10. **EXCEPTIONS:** The Board may make an exception to printed guidelines upon a motion duly made, seconded and carried by 2/3 of members present voting.
11. **GRANT REVIEW PROCESS:** The Board will consider applications bi-monthly at its January, March, May, July, September, and November meetings. Applications that meet guidelines will be considered and prioritized according to guidelines. The full Board will review applications and make awards.
12. **COMMUNICATION WITH APPLICANTS:** All applicants will be informed in writing within 10 days of the Board meeting if their request has been approved or rejected. All decisions will be held in confidence until announced by the Britton Area Foundation Board of Directors or their duly appointed spokesperson.
13. **FINAL EVALUATION:** Organizations receiving funds from Britton Area Foundation are asked to submit a report to the Board, informing them how the funds were used and how the project went.