

Tyndall Community Foundation
Box 454
Tyndall, South Dakota 57066

Grant Application Form

Deadline: _____

Applicant's Official Name _____

Is your organization a tax-exempt 501(c)3 entity? Yes _____ No _____

If yes, please provide your EIN or Tax ID # _____

Contact Person: Name _____

Address _____

City/State _____

Home Phone _____

Work Phone _____

Email _____

Website _____

Foundation dollars requested : \$ _____

Date of Request: _____

Provide a clear description of the project, the need for the project, and anticipated community benefits. Include a brief outline of expenses, and source of current funds. Attach separately.

Project Start Date _____

Anticipated Completion Date _____

I have read, understand and attest that all information herein is true and complete to the best of my knowledge. I understand that a written follow-up is required, and I will submit a report following the completion of this project.

Signature/Title _____ Date _____

Please mail to: Tyndall Community Foundation
Box 45
Tyndall, South Dakota, 57066

Grant-making Guidelines

Tyndall Community Foundation

Qualification:

- 1) Purpose of the project should fulfill a community need. (for example: is your project going to benefit the community in general)
- 2) IRS now requires a non-profit organization be verified by the IRS. Proof of non-profit status may be required upon request. Governmental entities (cities, counties, schools) and churches are exempt from the verification requirements and do qualify to receive grant funding.

Discrimination:

Applications from agencies offering services exclusively to one gender, age, group or race will be closely scrutinized for discriminatory practices.

Fund Distribution:

- 1) Grant applications must be completed in full .
- 2) Grants will be reviewed and awarded at the discretion of the Tyndall Community Foundation Board.
- 3) All applicants will be informed verbally and /or in writing to the approval or disapproval of their application.
- 4) Funds must be used within 12 months from awarding or funds will revert back to the community funds account.

Limitations:

Tyndall Community Foundation will grant no more than a maximum of 4.5% of Fund's Value in any single year.

Recipients may be eligible for one grant every other year, unless surplus money is available.

GRANT ACCEPTANCE POLICY: Must be completed for all grants requiring **expenditure responsibility** by grant recipient.

Any grant made will be subject to the terms herein.

Grant Applicant (Organization or Group): _____

1. **Public Recognition:** The Foundation appreciates the grantee's efforts to publicize the grant and the fund within the South Dakota Community Foundation that awarded the grant.
2. **Expenditure of Grant Funds:** The funds awarded may be spent only in accordance with the goals and objectives stated and budgeted in the Grant Application you submitted, as approved by the Foundation. The funded project and its budget may not be changed except with prior written approval of the Foundation.
 - a. Expenses may not be charged against the grant before or after the date of the grant period without prior written approval of the Foundation.
 - b. Equipment or property purchased with grant funds shall be the property of the grantee organization unless the organization should go out of existence. In that case, the ownership of the equipment or property reverts to the Foundation unless ownership is transferred to another nonprofit organization.
3. **Disbursements to Grantees:**
 - a. Grant funds will be disbursed to the grantee upon receipt of signed contract.
 - b. The grantee is responsible for grant funds received and for maintaining adequate supporting records. Separate accounting records must be maintained for these grant funds.
4. **Reversion of Grant Funds:** The grantee will return to the Foundation any funds not spent by the close of the grant period, except in the case of prior written approval of the Foundation for an extension of the grant period for substantive causes.
5. **Review of Grant Activity:** The grantee will furnish the Foundation with a closing grant evaluation and statement of expenditures.

Also, the Foundation would appreciate photos and copies of articles published about the grant activity.
6. **Limit of Commitment:** Unless otherwise stipulated in this contract, the Foundation has no obligation to provide other or additional support to the grantee.
7. **Evaluation & Reporting:** A final evaluation and statement of expenditures must be submitted to the SDCF **within 60 DAYS** after the completion date of the grant. Failure to do so will result in a two (2) year suspension from grant eligibility.

SIGNATURE

Grant Applicant (Person Responsible):

Signature

Date