

A GUIDE FOR SCHOLARSHIP APPLICANTS UTILIZING GOAPPLY

Before You Begin

- If this is your first time using our Scholarship Portal (GOapply), you'll need to create an account at goapply2.akoyago.com/SDCFscholarships.
 - Do **NOT** use a K-12 email address when registering.
- After answering a few questions, our Scholarship Portal will sort through all 360 scholarships and provide a list of those for which you **MAY BE** eligible. You will need to review eligibility criteria.
- SDCommunityFoundation.org/scholarships provides resources to help you through the application process. You can also search for scholarships here – by city, county, or keyword.

Step-by-Step

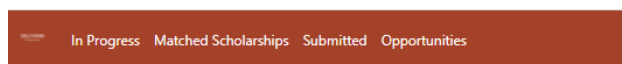
1. Once logged in, on the left side of the screen, click **“View”** to start the process.

2. Click **“Apply”** to begin the common application and answer the questions on the following pages.

3. On the Applicant Certification page, confirm your information and select **“Next”**.

4. You will then be directed to a new page with two questions about statewide scholarships you may be eligible for. Indicate whether you would like to include these scholarships by answering the questions.

5. On this page is a list of scholarships you may be eligible for based on your high school, location and other criteria. Review each scholarship and its requirements carefully to ensure you meet the qualifications. **SDCF recommends reviewing your matched scholarships first before exploring statewide opportunities.**



Scholarship Application 2025-2026



Scholarship Information

Display statewide scholarships I may be eligible for.

- ☐ Yes
☐ No

Please indicate Yes or No to confirm if you have been matched to any Statewide Scholarships based on your eligibility.

Note: While this may increase the number of available matches, please be aware that most Statewide Scholarships have additional eligibility criteria during the application process that you may not meet.

I would like to be considered for Statewide Scholarship opportunities. *

- ☐ Yes
☐ No

7.

6. Read through the list, select **“Next”**, review the instructions on the next page and click **“Submit”** at the bottom.

7. After submitting, you will be directed to a new page. The system will take several minutes to generate and display your eligible scholarships. **Wait at least five minutes for results to generate.**



Matching in progress...

8. After waiting five minutes, scholarship matches will appear on screen.

Note: If some of your scholarships do not appear on the page after waiting five minutes, try refreshing your browser and wait a few moments, or click **“Matched Scholarships”** then **“View”** to see the list of scholarships available to you.

Starting Scholarship Automatching

9.

9. When you are ready to apply for a specific scholarship, click **“Apply for this Scholarship”** box on the left side of the screen. Then, select **“Complete Application”** on the right side of the screen.

Below is a list of all scholarships you have matched with based on your answers. Please indicate which scholarships you would like to opt in to apply for, provide any additional scholarship info needed, and click Submit All to officially submit your full application. Please note not all scholarships will require additional information.

Apply for this Scholarship	Name	Status	
☒	Hinrichs Family Scholarship	Selected, Add'l Info Required	Complete Application
☐	Kleppin Scholarship	Not Selected	
☐	Alden Cutler Scholarship	Not Selected	
☐	Georgia Hennrichsen Scholarship	Not Selected	

Submit All

10. After selecting **“Complete Application,”** you will be directed to review the eligibility information for the selected scholarship. **Read the criteria carefully before selecting “Yes” to indicate you meet the requirements.**

11.

11. Click **“Next”** at the bottom of the page to begin the application.

Note: If you select the wrong scholarship, simply click **“Opt Out”** located at the top of the page to exit the application.

OPT OUT

Please provide your responses to the scholarship requirements and essay questions outlined below.

12. Once you have completed your application, carefully review all uploaded documents to ensure that the correct files are attached to the appropriate sections.

13. Scroll to the bottom of the page and click **“Submit & Close.”** You can then return to the list of matched scholarships and continue applying for other scholarships. Be sure to **complete all the scholarships you're interested in before finishing.**

14.

14. After submitting your scholarship application(s), you will be taken to the previous page, where the status of your application(s) will be displayed.

Status	
Selected	Application Completed
Not Selected	
Not Selected	
Not Selected	

15. When you're done applying for all your chosen scholarships, **CLICK SUBMIT ALL. Your application will not be submitted unless this step is completed.** Please ensure that all of your applications are fully completed before selecting **"Submit All."**

15.

Apply for this Scholarship	Name
☒	Hinrichs Family Scholarship
☐	Kleppin Scholarship
☐	Alden Cutler Scholarship
☐	Georgia Henrichsen Scholarship

Submit All

Need Assistance?

Kelly Nelson, Scholarship Coordinator
knelson@sdcommunityfoundation.org or call 605-224-1025